

MAŃPIYA LUTA OWAYAWA

RED CLOUD SCHOOLS

Our Lady of Lourdes, Red Cloud Elementary,
Red Cloud Middle School and Red Cloud High School
Office of the Superintendent

Early Learning Center Director

Department: Lakota Language Center
Supervisor: Director of Language Center
Status: Full-Time
Classification: Salary

Vision:

To be a Thriving and Renowned Community of Learners Grounded in Lakḥóta and Catholic Beliefs, Values, and Practices

Mission

To promote a thriving community of learners grounded in Lakḥóta and Catholic Beliefs, Values, and practices that cultivate our capacity to love and serve in a diverse and rapidly changing world.

Position Summary:

Maḥpiya Luta is currently accepting applications for the position of Early Learning Center Director. This “language nest” style program will enroll 20 children between the ages of 18 months–5 years old. The program is open four days a week during the hours of 7:15 am to 5:00 pm

I. RESPONSIBILITIES AND DUTIES:

1. Oversee the day-to-day operations of the Early Learning Center.
2. Ensure all licensure (state, federal, and local) requirements are met,
3. Oversee the coordination of staff development and management.
4. Ensure all student and staff files are complete and up-to-date
5. Oversee building and playground maintenance and cleaning,
6. Oversee office and environment supplies and ordering.
7. Will also participate in the Adult Language Learning program to ensure continued personal language development
8. Will assist in day-to-day Learning Center as needed including overseeing activities with the children, mealtime, recess, naptime, and daily learning, ensuring all communication is in Lakota, and ensuring all children-to adult ratios are met.
9. Other duties, as assigned.

II. POSITION QUALIFICATION AND SKILLS:

- Applicants must be at least 21 years old and have reliable transportation.

- Applicants must be committed to learning and using the Lakḥóta Language on a daily basis.
- Prior experience working with children required; **at least 1 year preferred.**
- Bachelor/Associate Degree preferred
- Willingness to learn about Native American Culture, Language and Traditions.
- Strong interpersonal skills.
- Ability to collaborate as part of a team.
- Reliable, Responsible, and Flexible.
- Must be willing to submit to a background check, if over the age 18, and take the Youth Safe Environment training.

POSITION TIMELINE REQUIREMENTS:

- Approximately 40 hours per week
- \$45,000-55,000 annually

To apply:

Send completed application and resume to:

Brenda Bad Heart Bull, Vice President for HR

Mahpiya Luta | Red Cloud

100 Mission Drive

Pine Ridge, SD 57770

brendabhb@mahpiyaluta.org

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